

KENTUCKY BOARD OF CERTIFICATION OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES
August 3, 2012

A regular meeting of the Kentucky Board of Certification of Alcohol and Drug Counselors was conducted on Friday, August 3, 2012 at the Office of Occupations & Professions, 911 Leawood Drive, Frankfort, Kentucky 40601

Members Present

Terry Reams, Chairman
Todd Trumbore, Vice Chairman
Kenneth Hemphill
Patrick Whelan
Tayna Fogle

Occupations and Professions

Karen Lockett, Board Administrator

Members Absent

Ted Godlaski
Geoffrey Wilson

Others in Attendance

Angela Evans- Board Counsel
Mac Bell - Board Investigator
Jane Oliver - Behavioral Health Services
Patrick McKiernan - Guest

Mr. Reams, Chairman called the meeting to order at 10:10 a.m.

Minutes

Mr. Whelan made a motion to accept the June 1, 2012 minutes with amendments. Mr. Trumbore seconded the motion. Motion carried.

Financial Statement

Mr. Whelan made a motion to accept the financial statements as submitted. Mr. Hemphill seconded the motion. Motion carried.

O&P Update

Occupations and Professions provided the Allotment, Expenditure and Encumbrance Summary for the board to review. The board discussed the first (1st quarter) July-September the Allotment \$20,600.00 Expenditure \$11,375.00 and the unexpended \$9,225.00. No actions taken.

Old Business

The Board discussed Ms. Ann Younger request to remove her disciplinary action from the Alcohol and Drug Counselor website. Mr. Trumbore made a motion for Mr. Reams, Board Chair to send Ms. Younger a response to her request. Mr. Whelan seconded the motion. Motion carried.

The Board discussed the Letter for Reciprocity approval in the State of Kentucky. Mr. Trumbore made a motion to revise the approval letter for all reciprocity applicants. Mr. Whelan seconded the motion. Motion carried.

The Board reviewed and discussed the State Agency Records Retention Schedule for the Kentucky Board of Certification of Alcohol and Drug Counselors. No actions taken.

New Business

The Board reviewed a letter from Ms. Marian Kasey Lancaster regarding an Official Letter of Admonishment received from the board. No action taken.

The Board discussed the IC&RC International Certificates. Mr. Trumbore made a motion to continue to send the names and credentials to IC&RC for Certified Alcohol and Drug Counselors to purchase the International Certificates. Mr. Hemphill seconded the motion. Motion carried.

The Board received a Decommissioning policy letter from IC&RC regarding a new policy adopted at the May 2012 IC&RC meeting in San Diego, CA. The policy includes a provision that all existing member boards and new boards from this point forward sign a statement that they are aware of the decommissioning policy. Therefore, IC&RC is asking the board to review sign, and return the enclosed policy to the IC&RC office.

The Board reviewed an e-mail on behalf of Phyllis Gardner, IC&RC President. Ms. Gardner stated that IC&RC are receiving requests from several member boards for IC&RC input concerning an invitation that some may have recently received to attend the inaugural meeting of a new organization called the National Association of State Addiction Counselor Licensing Boards (NASACLB). No actions taken.

The Board discussed verification after the renewal period. Mr. Trumbore made a motion for Karen Lockett, Board Administrator to provide a copy of the initial certificate to the board at the next meeting. Mr. Whelan seconded the motion. Motion carried.

The Board reviewed the IC&RC Exam invoice for June for the amount of \$1, 015.00. Invoice and payment submitted.

The Board reviewed the Board Administrator's meeting minutes for June and July 2012 that was held by teleconferencing.

The Board received a letter from Mr. Adisa Breckenridge requesting inactive status due to medical leave from his employer. Mr. Trumbore made a motion to approved Mr. Breckenridge inactive status. Mr. Hemphill seconded the motion. Motion carried.

Mr. Patrick McKiernan attended the board meeting to discuss the Work Substitution regulation. Mr. McKiernan spoke on behalf of the University of Louisville Kent School of Social Work. Mr. McKiernan stated that they are hoping to have the CADC board provide an interpretation of the dilemma to them based upon the fact that they have developed a BSW addictions counseling track that they are set to implement. The board suggested to Mr. McKiernan to submit a syllabi for undergraduate and graduates. Mr. Reams informed Mr. McKiernan that the board will be working on the regulations in the near future.

The Board reviewed and discussed an e-mail from Mr. Michael McCormick regard CADC supervision. Mr. McCormick stated that he had completed a CADC prep course facilitated by Mr. Michael Vance and Jeanne Keen. Mr. McCormick wanted to confirm that any hours completed under a supervised practicum/internship can be counted as CADC supervision hours. Mr. Trumbore made a motion to contact Mr. McCormick and provide him with the directions to review the 201 KAR 35:070 regulations regarding supervision. Mr. Hemphill seconded the motion. Motion carried.

The Board received a letter from Mr. Kevin Pangburn regarding the Nomination of the Year process and wanted to make sure all nominees were considered. Mr. Whelan made a motion to provide a deadline date to the nomination letter. Mr. Hemphill seconded the motion. Motion carried.

The Board discussed the Fall IC&RC conference. Mr. Reams, Board chair stated that the conference was for any board member or staff that wanted to attend. Mr. Reams asked Mr. Trumbore if he could attend, Mr. Trumbore stated that he would be available to attend the Fall IC&RC conference as the CADC delegate. Mr. Whelan made a motion for Mr. Trumbore to attend the Fall IC&RC conference as the CADC delegate, and for other staff members that would like to attend the Fall IC&RC conference. Mr. Hemphill seconded the motion. Motion carried.

Complaint Committee

Complaint #1004 - Ongoing
Complaint#1201 - Ongoing
Complaint#1203 - Ongoing

Board Counsel Report

No report

Mr. Whelan made a motion to accept the recommendations on all applications.

- Brian Anthony - Approved

Mr. Hemphill seconded the motion. Motion carried.

Application Review

Mr. Whelan made a motion to accept the recommendations on all applications.

- Rebekkah Burkett - Approved
- Lisa M. Canada - Approved
- Carmen Crews - Approved
- Kahterine Pfefferman - Deferred
- Lovonne Richardson - Deferred
- Lisa Riley - Deferred
- Patricia Schneider - Approved
- William K. Taylor III - Approved
- Donna Wallace - Deferred

Ms. Fogle seconded the motion. Motion carried.

Audit Review

Mr. Whelan made a motion to accept the Audit application as specified below.

- Barbara Barr - Approved
- Judy Ann Fowler - Approved
- Michael Jones - Approved
- Terry Rook - Approved
- Linda Stone - Approved
- Barbara Tackett - Approved
- Jill Scholar (Wyatt) - Approved

Ms. Fogle seconded the motion. Motion carried.

Mr. Trumbore recused himself from the approvals of audits for Ms. Linda Stone, Julie Fowler and Barbara Tackett.

Continuing Education

Mr. Whelan made a motion to accept the continuing education applications as specified below.

- Kentucky River Community Care - Dialectical Behavior Therapy: How to establish & maintain a DBT program - Approved for 30.0 hrs.
- Pennyroyal Center - Prescription Drug Abuse: What you can do to help - Approved for 6.0 hrs.
- The Ridge Behavioral Health - Staying alive KY 2012: High hope for high risk: Responding to youth - Approved for 7.6 hrs.

Ms. Fogle seconded the motion. Motion carried.

Travel

Mr. Trumbore made a motion to approve payment of travel and per diem expenses for eligible members.

Mr. Hemphill seconded the motion. Motion carried.

Next Meeting

Complaint Committee - September 7, 2012 9:30 a.m.

Regular Board Meeting - September 7, 2012 @ 10:00 a.m.

ADJOURNMENT - 12:10 p.m.